**BOARD OF PUBLIC WORKS AND SAFETY**

**MONDAY, JANUARY 8, 2024**

**AT 9 AM**

Members present Marla Flowers, Jim Nichols, Mary Howard -Hamilton, and Ron Hodge; Terry Hogan was absent

 **NEW BUSINESS**

**1. Election of Officers**

Jim Nichols made a motion to elect Marla Flowers as President; this was seconded by Mary Howard-Hamilton and approved by the Board. Jim Nichols made a motion to elect Mary Howard-Hamilton as Vice President; this was seconded by Mary Howard-Hamilton and approved by the Board. Mary Howard-Hamilton made a motion to elect Jim Nichols as Secretary; this was seconded by Jim Nichols and approved by the Board.

**2. Credit Card Approval – Controllers Office**

* Mary Howard-Hamilton made a motion to approve a credit card for Jessica Thome (City Controller) with a credit limit of $5,000; this was seconded by Jim Nichols and approved by the Board.
* Mary Howard-Hamilton made a motion to approve a credit card for Brian Cottee (Street Department) with a credit limit of $3,500; this was seconded by Jim Nichols and approved by the Board
* Mary Howard-Hamilton made a motion to approve two (2) credit cards for Derek Scott (Fire) both with a credit limit of $10,000; this was seconded by Jim Nichols and approved by the Board.
* Mary Howard-Hamilton made a motion to approve four (4) credit cards for Kevin Barrett (Police) two (2) with a credit limit of $5,000, one (1) with a credit limit of $10,000 and one (1) with a credit limit of $20,000; this was seconded by Jim Nichols and approved by the Board.
* Mary Howard-Hamilton made a motion to approve a credit card for Anne-Therese Ryan (Human Relations Commission) with a credit limit of $2,000; this was seconded by Jim Nichols and approved by the Board.

**3. Payroll**

Jim Nichols made a motion to certify the payroll registers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Mary Howard-Hamilton and approved by the Board.

**4. Accounts Payable**

Jim Nichols made a motion to certify account payable ledgers based on the recommendation of the Department Heads and the City Controller subject to the appropriation of funds; this was seconded by Mary Howard-Hamilton and approved by the Board.

**5. Airport Connector Road Project Agreement**

This is an agreement between the City of Terre Haute and HWC Engineering to identify the vision and goals for a connector road that would begin at US 40 (between Hulman and SR 42) and run east to Hunt Road. Mary Howard-Hamilton asked if there would be an Environmental Impact Study done and the Board was informed yes. Mary Hamilton-Howard asked if this was to be built on farm land and the Board was informed yes, there would be a meeting with potential property owners. The cost of this agreement is $125,000. This agreement has been sent to City Legal. Based on a positive recommendation from City Legal Jim Nichols made a motion to approve; this was seconded by Mary Howard-Hamilton and approved by the Board.

**6.2nd Extension of Agreement between City of Terre Haute and MILESTONE**

Milestone Contractors South LLC is offering the City of Terre Haute an extension of their current pricing for work to be completed in 2024. Based on a positive recommendation from the Department of Engineering Jim Nichols made a motion to approve; this was seconded by Mary Hamilton-Howard and approved by the Board.

**7. Request from Ivy Tech Community College to close 8th Street from Ohio to Wabash on May 4, from 9 AM to 4 PM during ANNUAL ALUMNI HOMECOMING BLOCK PARTY**

Based on a positive recommendation from the Department of Engineering and all businesses or homeowners notified Mary Hamilton-Howard made a motion to approve; this was seconded by Jim Nichols and approved by the Board.

**8. Request to declare new City Controller (financial)**

Mary Howard-Hamilton made a motion to recognize Jessica Thome as the new City Controller as of January 1, 2024 giving her rights to all bank accounts and to have Leslie Ellis’s name removed; this was seconded by Jim Nichols and approved by the Board.

There being no further business Mary Howard-Hamilton made a motion to adjourn; this was seconded by Jim Nichols and approved by the Board.

**Robin A Drummy, Administrator**

**BOARD OF PUBLIC WORKS AND SAFETY**

**NEXT MEETING OF THE BOARD OF PUBLIC WORKS AND SAFETY IS MONDAY JANUARY 22ND AT 9 AM**